

Step 1: Go to the Exhibitor Registration site: <https://regs.huiyibaba.cn/iaapa/exhibitor/index.html>

Enter a few letters of your exhibiting company name (Exhibiting As from your contract) (**green arrow**). Your company name will either auto-populate or you will need to click the “Search” button at the bottom of the page (**blue arrow**).

IAAPA
EXPO ASIA

THE ATTRACTIONS
INDUSTRY'S PREMIER
EVENT IN **ASIA**.

CONFERENCE: AUGUST 10 - 13 | TRADE SHOW: AUGUST 11 - 13

SHANGHAI, CHINA

Home

Exhibiting Company

[SEARCH](#) | [VALIDATE](#) |

Enter only the first several letters of your company name and click Next

YOUR COMPANY:

Important Information

1. Please read the [registration instructions](#) located in the [Exhibitor Services Guide](#).
2. Exhibitors receive five (5) badges for the first 9 sqm of exhibit space and two (2) staff badges for each increment of 9 sqm of exhibit space up to a maximum of 50 complimentary exhibitor badges. Additional Staff Badges are available at the cost of CNY320 per badge for members and CNY380 for non-members.
3. Do not register non-exhibitors as booth staff, IAAPA charges a USD\$150 penalty for every buyer registered as an exhibitor. Instead use your [Exhibitor Guest invitations](#).
4. No one under the age of 18 can be registered as an exhibitor.

After you click "Search", the page will reload with the search results and then click your company name.

The screenshot shows the IAAPA EXPO ASIA website interface. At the top, the logo for IAAPA EXPO ASIA is displayed alongside the text "THE ATTRACTIONS INDUSTRY'S PREMIER EVENT IN ASIA." Below this, a banner indicates the event dates: "CONFERENCE: AUGUST 10 -13 | TRADE SHOW: AUGUST 11 - 13" and the location: "SHANGHAI, CHINA".

The main content area is titled "Exhibiting Company" and includes a search bar with the text "IAAPA" entered. A "SEARCH" button is visible. Below the search bar, there is a list of "Important Information" items:

1. Please read the [registration](#)
2. Exhibitors receive five (5) ba space up to a maximum of 5 for members and CNY380 f
3. Do not register non-exhibito your [Exhibitor Guest invitati](#)
4. No one under the age of 18

A modal dialog box is overlaid on the page, titled "Please choose". It contains two buttons: "IAAPA Intellectual Propert..." and "IAAPA SALES OFFICE". The "IAAPA SALES OFFICE" button is highlighted in blue. At the bottom of the dialog, there are "Confirm" and "Cancel" buttons. The "Confirm" button is also highlighted in blue.

Click on your exhibiting company name, hit "CONFIRM" and then "NEXT" (red arrow).

Step 2: Enter your password (**red arrow**) which is your IAAPA Company ID. Click the “Next” button (**orange arrow**). If you cannot remember your IAAPA Company ID, e-mail Exhibitors@IAAPA.org

Home

Exhibiting Company

SEARCH | VALIDATE |

Enter your password and click Next

Password

YOUR COMPANY: IAAPA SALES OFFICE

PASSWORD: **←**

(IAAPA Company ID)
 Remember Password

If you cannot locate your password, please contact exhibitors@IAAPA.org

<< BACK NEXT >>

Step 3: Once logged in you will see the Dashboard. See your “membership status” (**blue box**), it will state in the if you’re currently an IAAPA member or nonmember. If they think this information is incorrect, e-mail ExhibitSales@IAAPA.org. You will also see how many of your exhibitor guest codes have been used, your exhibitor guest code and you are able to click on the link to see how has used your code to date (**orange box**).

Next, you can start register your personnel (**green arrow**). If you have used you’re allotment, please click on the “Buy” (**red arrow**) to purchase more personnel badges.

Home / Main

Welcome

Company Name:	IAAPA Central
Primary contact e-mail:	smills@iaapa.org
Booth Size:	90
Member/Non-member:	Member

Exhibitor Guest

Allotment Available: 50
Total Registered: 0
Guest Code: U291682E

[Please click to see who has registered with your exhibitor guest code](#)

Registration Activity

Complete:0

Pending:0

Allotment Total	Total Registered	Allotment Available
27	0	27

[Buy\(\\$\)](#) [Register Personnel](#)

ID	LastName	FirstName	Company
No data available in table			

Step 3: Register Personnel and complete the required information. Please complete all the information. Note this year we have a new mandatory required field- REAL-NAME REGISTRATION, which is a requirement by the Chinese government, please enter your visa, ID number of Passport Number.

If you need a Visa letter of invitation, click the box (red arrow) and complete the VISA section. Click the “Add” button.

Once completed, please click on “NEXT” (blue arrow)

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- Home
- Exhibitor Summary
- Exhibitor Information
- Expo and Conference Fees
- Ticketed Special Events
- Registration Summary

*Fields marked with an asterisk are required

MANDATORY ID SUBMISSION (REAL-NAME REGISTRATION)

Based on the needs of epidemic prevention and control, Real-name registration is a requirement from the Shanghai Municipal Health Commission and Shanghai Municipal Public Security Bureau for all trade fair venues. Each registrant must self-register and insert their identity card/passport/travel permit number during the registration process. For Mainland Chinese visitors, real-time ID verification will be completed at the point of registration.

First Name in English *	<input type="text"/>
Last Name in English *	<input type="text"/>
Surname in Chinese (Leave blank if not available)	<input type="text"/>
Given Name in Chinese (Leave blank if not available)	<input type="text"/>
Job Title *	<input type="text"/>
Company Name *	IAAPA SALES OFFICE
Address 1 *	9205 Southpark Center Loop, Ste. 300
Address 2	<input type="text"/>
Country and Region *	===Please select one===
State/Province	<input type="text"/>
City	Orlando
Zip/Postal Code	<input type="text"/>
E-mail *	<input type="text"/>
E-mail (Carbon Copy)	<input type="text"/>
Work Telephone (Please do not enter dashes)	(International Dialing Code) <input type="text"/> (Area Code) <input type="text"/> (Number) <input type="text"/>
Mobile Telephone * (Please do not enter dashes)	(International Dialing Code) <input type="text"/> (Number) <input type="text"/>
Mobile number will be used only for emergency communications	
Type Of Certificate * (China ID Card, Passport.)	===Please select one===
Identification number * (input identification number of your China ID Card, Passport.)	<input type="text"/>
Emergency Contact Information	
Emergency Contact Name	<input type="text"/>
Emergency Contact Telephone (include area and number) Do not add any spaces or characters between the numbers	(International Dialing Code) <input type="text"/> (Area Code) <input type="text"/> (Number) <input type="text"/>

Please check here if you require an invitation letter for Visa application 



Share my data with IAAPA Expo Asia Sponsors

I hereby agree to receive a promotional mailer from a selected number of premium sponsors using a third party mailhouse. (No personal data- email address, physical address- will be shared with the sponsors).

Opt In

IAAPA Marketing Communication

I agree to receive communication via email, mail or telephone from IAAPA about IAAPA'S upcoming events, products and services.

Opt In

Usage Policies

* I agree to the [Terms of Use](#).

* I agree to the [Show Policy](#).

* I agree to the [Health and Safety Policy](#).

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If you need to return to the previous page, use the back button on your browser, then refresh the page.

Step 4: If you are an IAAPA Member, you will receive an expo badge and education sessions complimentary. Please select the first option. If you would like to upgrade to the IAM package, please select accordingly. If you are not an IAAPA Member and are a NON-MEMBER, you will receive a complimentary expo badge only but have the option to upgrade to the conference package. If you are interested in becoming a member, please contact your appropriate IAAPA Membership region:

- **IAAPA Regional Offices:**

- **Asia Pacific**

+852 2538 8799

AsiaPacific@IAAPA.org

- **Europe, Middle East, and Africa**

+32/26095445

EMEA@IAAPA.org

- **Latin America, Caribbean**

+52/5533005915

LATAMmembresia@IAAPA.org

- **North America**

+1 321/319-7688

NorthAmerica@IAAPA.org

Then select "NEXT" (blue arrow).

[Home / Information](#)

Expo and Conference Fees

Select Registration Type *	CNY Settlement Only	Early Bird Rate	On-Site Rate
<input type="radio"/>	PREMIUM ACCESS Includes access to the 2021 IAAPA Insights Program (NEW!) on 10 Aug, the Trade Show Floor and Conference 11-13 Aug.	CNY2300	CNY2600
<input checked="" type="radio"/>	FULL ACCESS Includes access to the Trade Show Floor and Conference 11-13 Aug.	CNY0	CNY0

Discount Code: [Click to Apply Discount Code](#)

Total: CNY0

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If you need to return to the previous page, use the back button on your browser, then refresh the page.

Step 6: If you would like to purchase any an Opening Night Reception Ticket, please add that here.

And then select “NEXT” (blue arrow)

[Home / Activity](#)

Ticketed Special Events

Make the most of your IAAPA Expo Asia Experience by including these additional events

Quantity	CNY Settlement Only	Cost
0 ▾	Opening Reception at THE BREW Wednesday, 11 August	CNY580

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All dates and times are subject to change.

Tickets may be transferred to another registered colleague, contact convention@iaapa.org for assistance.

If you need to return to the previous page, use the back button on your browser, then refresh the page.

Step 7: You will be shown the Registration Summary which includes every piece of information you entered during the registration process. Please review and if everything is correct, click to concur with the refund policy and click "Next".

Registration Summary

Please review the information below. If everything is correct, click the "I Agree" button at the bottom page in order to proceed to the payment page. Your registration is not complete until payment is processed.

Registrant Information

First Name	Stacey
Last Name	Mills
First name in Chinese	
Last name in Chinese	
Job Title	Director
Company Name	IAAPA SALES OFFICE
Address 1	9205 Southpark Center Loop, Ste. 300
Address 2	
Country and Region	Nepal
State/Province	Florida
City	Orlando
Zip/Postal Code	
E-mail	stacey@iaapa.org
E-mail (Carbon Copy)	
Work Telephone	--
Mobile Telephone	1-3215371759
Emergency Contact Name	
Emergency Contact Telephone	--

Expo and Conference Fees

Expo and Conference Fees	FULL ACCESS (CNY0)
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Total

CNY0

Cancellation Policy

Written requests must be received in writing by 10 July 2021. Refunds will be only processed on applicable registration fees (registration + education), less a CNY165 registration cancellation processing fee. IAAPA will assess cancellation requests due to unforeseen circumstances on a case-by-case basis. Send cancellation requests to convention@IAAPA.ORG
No refunds will be given to IAAPA Expo Asia after 10 July 2021.

I agree - I have read the information regarding refunds and understand the refund policy. I agree and would like to continue to the payment page. I am AGREEING to pay the amount for registration charged to the credit card provided.

Once you click Submit, you will not be able to make any changes to your registration.

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Submit

Step 8: If payment is required, it will be requested on the next page:

This year, you can pay by credit card (see red arrow), via WeChat or Alipay or if you want to pay by wire transfer click on bank transfer (blue arrow). A CNY 165 processing fee will be applied for all wire transfers. All fees will be in CNY

Payment Method

AliPay Payment Method Has Been Selected.

*If you request a Fapiao, please contact convention@iaapa.org

Total

CNY2300

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Once you click Submit, you will not be able to make any changes to your registration.

If you need to return to the previous page, use the back button on your browser, then refresh the page.

Step 9: Your registration is complete!

You will receive an e-mail confirmation shortly.
If you need to register more booth personnel, please start the process from the beginning.
Thank you for registering and see you in Shanghai!